

VOLUNTEER SERVICE AGREEMENT

PRIVACY ACT STATEMENT

AUTHORITY: 10 USC 1588
PRINCIPAL PURPOSE: To document voluntary services provided by an individual, including the hours of service performed, and to obtain agreement from the volunteer on the conditions of accepting the performance of voluntary service.
ROUTINE USES: None
DISCLOSURE: Voluntary. However, failure to complete form may result in inability to document the type of voluntary services and hours performed.

This Agreement, made on _____ (DATE) by and between the Commanding Officer, Naval Station, hereinafter referred to as "command" and _____ (VOLUNTEER NAME), _____ (SSN), _____ (DOB), hereinafter referred to as "volunteer."

WITNESSETH:

Whereas, volunteer intends to donate services to the command identified above, and said command intends to accept the donation of volunteer services.

Now Therefore, in consideration of the mutual promises, the parties hereto agree as follows:

1. Volunteer agrees to donate services to command in the form of clean up of litter and other debris on South Beach and grass area at Fort Sheridan, Illinois. Said services are limited to manual labor without the use of machinery.
2. It is mutually and expressly understood that volunteer services shall be donated, and that said volunteer is not entitled to, nor expects any present or future salary, wages, or other benefits for these voluntary services.
3. Volunteer agrees to follow the supervision and direction of any personnel, military, civilian employee, or volunteer, to whom volunteer has been assigned to perform services, and to participate in any training required by the command in order to perform the voluntary services.
4. Volunteer agrees that he/she will not be considered to be an employee of the Federal Government, its agencies, or instrumentalities for any purposes while performing the above described voluntary services. Any claims for injury or damage to personal property alleged by the volunteer to result from the rendering of the volunteer services shall be processed under the Federal Tort Claims Act.
5. Volunteer further understands the command may be responsible to the volunteer for worker's compensation benefits only to the extent authorized by 10 USC 1588. It is also understood that the volunteer is protected from liability to an injured third party that may be attributed to the volunteer only to the extent authorized by 10 USC 1588. Volunteer further understands that if volunteer is responsible for injuries to third parties, damages to property, or any other liability while acting outside the scope of assigned volunteer duties, that said volunteer may be held personally liable for any monetary damages a court may award to the injured party.
6. It is further understood and agreed to by volunteer that any of the provision of paragraph 5 above which protect volunteer from liability incurred in providing services herein apply only in the case of ordinary negligence when the volunteer is acting within the scope of his or her assigned duties. In no way do any of these provisions apply for the benefit of volunteer, his/her heirs, executors or administrators in any action arising out of gross negligence, willful misconduct, or conduct on the part of said volunteer which gives rise to criminal liability.

7. Volunteer further agrees that volunteer will fully cooperate with the command its agents in any investigation, lawsuit, arbitration, or any other legal or quasi-legal proceedings concerning duties performed by volunteer under this agreement. Volunteer further agrees to notify the command immediately of any incident that gives or may give rise to liability on the part of the volunteer or the command.

8. I understand that my volunteer assignment will begin on _____ and end on _____, and that I will spend approximately _____ hours per _____ providing volunteer services. I also understand that my volunteer assignment may be terminated at any time by either party to this agreement.

9. IN CASE OF EMERGENCY, please contact _____, telephone number _____.

(SIGNATURE OF VOLUNTEER) (DATE)

PARENT OR GUARDIAN of a minor. I, an parent or guardian of the above named minor, hereby give my permission for my child to provide volunteer services in the above described event or capacity and for the duration of time stated, and further agree, individually and on behalf of my child to the terms set forth above.

(PARENT OR GUARDIAN SIGNATURE) (DATE)

TO BE COMPLETED AT END OF VOLUNTEER'S SERVICE BY VOLUNTEER SUPERVISOR			
VOLUNTEER TIME DONATED:			
YEARS:	WEEKS:	DAYS:	HOURS:
SIGNATURE OF VOLUNTEER:			TERMINATION DATE:
TYPED NAME OF SUPERVISOR:			
SIGNATURE OF SUPERVISOR:			DATE: